

St Benedict's C. of E. VA Junior School

Benedict Street, Glastonbury, Somerset, BA6 9EX

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Headteacher: Mr S. Gumm



Dream, Believe, Achieve.

Emergency Procedures – School Closures

Policy Statement 2016-18

Any decision to close the school will be made by the Chair of Governors in consultation with the Headteacher. The LA will be notified immediately.

Every effort will be made to keep the school open (even if only limited numbers can attend), except when to do so would endanger pupils and staff, or when a decision has been made to close all establishments.

The school will inform parents through the local radio station, the school's email and text messaging system or by the school recorded message service. We will also endeavour to put a message on the school website. All suppliers/contractors including the school meals service will be notified.

In the event of an early closure of school, pupils will be kept until the normal close of school if parents cannot be contacted and until appropriate arrangements are made.

Where possible the Headteacher will consult with nearby schools to adopt a co-ordinated response.

Date approved by Governors:

Signed: Chair of Governors

Review date: