

St Benedict's C of E VA Junior School, Glastonbury

Agenda for the Full Governing Body Meeting

To be held on Tuesday 16th January 2018

From 5:30pm until approx. 7:30pm in Leopard classroom

Please read: Minutes of FGB meeting of 16th November 2017, School Development Plan (SDP), Admissions Arrangements 2019/20, Fair Access Protocol, Pay Policy.

Please bring: Agenda; Diaries.

	Agenda item	Preparation Notes and Meeting Aims	Lead
1. (1 min)	Welcome & Opening Prayer	Aim: To allow reflection.	TBA
2. (1 min)	Apologies for Absence	Aim: To record any apologies and discuss their acceptance.	Chair, Clerk
3. (1 min)	Declaration of Interest in any agenda item.	Aim: To ascertain any Business Interests.	Chair
4. (2 min)	Agree and sign minutes of Full Governing Board meeting of 16 th November 2017.	Preparation: Please read minutes. Aim: Comment only on action points and errors	Chair
5. (2 min)	Action Point & Matters arising from minutes	Aim: Address issues not covered elsewhere on agenda.	Chair
6. (2 min)	Agree and sign confidential minute of Full Governing Board meeting of 16 th November 2017	Confidential item to be handed out at meeting. Aim: To comment only on action points and errors.	Chair, Head
7. (2 min)	Matters Arising from Confidential Item of 16 th November 2017	Aim: To address issues not covered elsewhere on agenda.	Chair, Head
8. (30 min)	School Development Plan (SDP) & Full Monitoring Calendar	Aim: To inform, discuss and agree.	Head
9. (10 min)	SMSC Development	Aim: To update and inform.	Head
10. (5 min)	MATs and Academisation	Aim: To update and discuss.	Chair
11. (30 min)	Headteacher's Report	Aim: To inform re: November data, school achievements, attendance, LAC pupils and exclusions.	Head
12. (5 min)	Policies <ul style="list-style-type: none"> • Admissions Arrangements 2019/20 • Fair Access Protocol • Pay 	Preparation: Please read. Suggestions for amendments and questions to be forwarded to Chair 48 hours before meeting. Aim: If no questions or amendments are received by Chair, the policies will be adopted as read.	Chair
13. (1 min)	Meeting Evaluation	Aim: To evaluate meeting content and outcomes.	Chair
14. (1 min)	Any other urgent business	Please agree with Chair 48 hours before meeting.	Chair
15. (1 min)	Dates and times of next meetings.	<ul style="list-style-type: none"> • FGB- Thursday 26th April 2018 5:30pm 2018 at 5:30 pm • Finance & Premises- Tuesday 13th March 2018 at 5:30 pm • Curriculum- Tuesday 13th March at 6:30 pm 	Chair