

St Benedict's C of E VA Junior School, Glastonbury

Minutes of the Curriculum Meeting

Held on Thursday 2nd November 2017 in Leopard Classroom

Present: Jo Boughen-Hunt (Chair), Mike Derbidge (Foundation Parent- FP Governor), Steve Gumm (Headteacher- HT), Gemma Hazlehurst (Elected Parent- EP Governor), Piers Ranger (Elected Teacher- ET Governor), Helen Roper (PCC Governor), Paul Winter (Diocese Education- DE Governor), Sue Wootton (PCC Governor).

Also Present: Sarah Hamlet (Clerk).

The meeting started at 6:48pm.

	Agenda Item		Action
1.	Apologies for absence	<ul style="list-style-type: none"> Louise Fairbrother, Ann Parsons, Roger Parsons and David MacGeoch- all accepted. No apology received from Natasha Wardle. 	
2.	Declaration of Interest in any agenda item	<ul style="list-style-type: none"> None. 	
3.	Agree Curriculum minutes of 11 th July 2017	<ul style="list-style-type: none"> Agreed by governors and signed by Chair. 	
4.	Matters arising from minutes of 11 th July 2017	<p><u>Item 9: -</u> <u>Safeguarding weblink</u></p> <ul style="list-style-type: none"> Clerk informed that this had been circulated to governors. 	
5.	Spiritual, Moral, Social and Cultural (SMSC) Development	<ul style="list-style-type: none"> Ross Montgomery (author) has visited; it is anticipated that a photo will appear in the local newspaper. Tony Walsh (Mancunian poet) is visiting next week. St Ben's has taken part in a recent Football League; cross country events have also occurred. Jim Plunket-Cole (runner and ex-pupil) is visiting for a Sports Day tomorrow. Pudsey Bear will visit on 14th November to join in St Ben's Wellie Walk. Glastonbury Schools Open Morning is on 16th November; governors are warmly invited. Timings are: St John's (9:00- 10:20 am), St Ben's (10:30- 11:45) and St Dunstan's (12 noon- 1pm). There will be press coverage. Pupils have been working alongside Museum staff. During National Library Week St Ben's work has been displayed at Glastonbury Library, with the support of Tricia Humphries. Art Inspire Workshops were very well attended by parents. Governors expressed thanks to Jackie Ford for her organisation of the events. A PCC Governor proposed investigating use of Glastonbury Surgery for pupils' artwork. Governors agreed this would be a good opportunity. The ET Governor informed that there will be another exhibition at the Red Brick Building, and will look at possibility of using Glastonbury Surgery for art displays. St Ben's has won the Glastonbury Best in Bloom 'Art in the Landscape' competition for its work on the Tranquillity Garden. This has also been selected as one of the Tesco Blue 	<p><i>ET Gov. to investigate use of Glastonbury Surgery for art displays.</i></p>

		<ul style="list-style-type: none"> Token causes. The FP Governor spoke re: successful Bikeability Course, remarking on the skills acquired by the attending pupils. 	
6.	Ofsted Development Points and School Development Plan (SDP)	<ul style="list-style-type: none"> HT informed that the school's primary focus is keeping the school safe. Processes (including the SDP) are being developed for completion this month. The school is much more settled now compared to September. There have been 7 fixed term exclusions so far, this year. A PCC Governor requested that all governors are emailed when an exclusion occurs, to allow them to monitor numbers. She reminded governors that if a pupil reaches 15 exclusion days, there will need to be an Exclusion Panel meeting. HT spoke re: 4 pupils referred to the Permanent Exclusion Vulnerability Panel. He informed re: visiting teachers who support pupils; some progress is being made. HT referred to Accuracy of Assessment, particularly re: SEND pupils, and the issue of challenging most able pupils. He invited governors' questions re: development points and SDP details. Chair remarked on the similarities of pupil and Ofsted feedback. Governors agreed it would be useful to re-visit pupil comments to inform the SDP. HT reported that the SDP will be ready for the next Full Governing Board meeting on 16th November. HT and Deputy HT are meeting on 9th November to complete this. A PCC Governor reminded that the SDP can't become 'live' until it is signed off by governors. 	<p><i>Clerk to add Exclusion Panel to next FGB agenda.</i></p> <p><i>Clerk to add SDP to next FGB agenda.</i></p>
7.	Achievement Update	<ul style="list-style-type: none"> HT circulated copies of the Fischer Family Trust (FFT) Dashboard, pointing out that the data was 'value' not 'contextual' added, with good figures showing significant increases e.g. KS2 Attainment 2017 overview of 1.6% above the National Average. High attainers were doing well in all areas across the school. Last year male pupils achieved well, however lower achievers were all female. <u>Attainment & Progress graphs</u> show average scaled scores- KS2 Attainment 2017 (Reading & Maths) of 33 percentile and KS2 Progress 2017 of 1.6 (above National Average). Expected standard (Reading, Writing & Maths) was 35 percentile and 6% above National Average. <u>Subjects</u> results show above average data in Reading, well above average in Writing and almost at National Average in Maths. Results for Grammar, Punctuation & Spelling were slightly lower than National Average. Science is well above National Average; governors discussed possible reasons, including St Ben's Specialist Science Days and the receipt of the Rolls Royce Science Award. <u>Data</u>- end of Years 3, 4 and 5 (July 2017) shows mixed attainment, but is mostly 	

		<p>strong- up to 60%. HT will present data at next Curriculum meeting</p> <ul style="list-style-type: none"> HT is currently setting teacher targets to support pupil attainment to Age Related Scores. 	<i>HT to present data at next Curriculum meeting.</i>
8.	School Development Plan (SDP)	<ul style="list-style-type: none"> It was agreed that this had been adequately discussed in Item 6. 	
9.	Governors' SDP Monitoring	<p><u>Art</u></p> <ul style="list-style-type: none"> It was agreed to defer this to the next Curriculum meeting. 	
10.	<p>Policies</p> <ul style="list-style-type: none"> Admissions Arrangements 2018/19 & PAN Antibullying Data Protection & Privacy Notices E-safety Fair Access Protocol 	<p><u>Admissions Arrangements 2018/19</u></p> <ul style="list-style-type: none"> HT proposed lowering the current PAN of 67 to 62, which would need to go to consultation. Governors discussed the impact of large class sizes, and will revisit this further at the FGB meeting of 19th June 2018, in preparation for Admissions 2019/20. It was agreed to accept the 2018/19 policy with a review date amendment; the Chair of Governors will sign this when amended. <p><u>Antibullying</u></p> <ul style="list-style-type: none"> Approved by governors and signed by Chair. <p><u>Data Protection & Privacy Notices</u></p> <ul style="list-style-type: none"> Approved by governors and signed by Chair of Governors. To be reviewed April 2018. <p><u>E-safety</u></p> <ul style="list-style-type: none"> Approved by governors and signed by Chair. <p><u>Fair Access Protocol</u></p> <ul style="list-style-type: none"> It was agreed to defer this to the next Curriculum meeting. A PCC Governor highlighted the Guidance for Governing Boards re: policy discussion at meetings. Governors are only required to discuss 12 policies- statutory policies required by education, law or other legislation, or those mentioned in statutory documents. All others can be delegated to HT and the school. 	<p><i>Clerk to add Admissions 2019/20 to FGB of 19th June 2018</i></p> <p><i>Clerk to add to Curriculum agenda.</i></p> <p><i>Clerk to add FAP to next Curric. Mtg.</i></p>
11.	Governor Training	<ul style="list-style-type: none"> It was agreed to defer this to the next Curriculum meeting. 	
12.	Website	<ul style="list-style-type: none"> It was agreed to defer this to the next Curriculum meeting. 	
13.	Any other urgent business	<ul style="list-style-type: none"> None. 	
14.	Date and time of next meetings	<ul style="list-style-type: none"> FGB: Thursday 16th November 2017 at 5:30pm Finance & Premises: Tuesday 12th December 2017 at 5:30pm Curriculum: Tuesday 12th December 2017 at 6:30pm 	

The meeting closed at 7:49pm.