

St Benedict's C of E VA Junior School, Glastonbury

Minutes of the Curriculum Meeting

Held on Tuesday 12th December 2017 in Leopard Classroom

Present: Jo Boughen-Hunt (Chair), Steve Gumm (Headteacher- HT), Gemma Hazlehurst (Vice Chair- VC), Piers Ranger (Elected Teacher- ET Governor), Helen Roper (PCC Governor), Paul Winter (Diocese Education- DE Governor), Sue Wootton (PCC Governor).

Also Present: Jane Daniels (Finance Officer- FO), Sarah Hamlet (Clerk).

The meeting started at 5:38 pm.

Note: VC chaired the meeting.

	Agenda Item		Action
1.	Apologies for absence	<ul style="list-style-type: none"> Mike Derbidge, Louise Fairbrother, Ann Parsons, Roger Parsons and David MacGeoch- all accepted. No apologies received from Natasha Wardle. 	
2.	Declaration of Interest in any agenda item	<ul style="list-style-type: none"> None. 	
3.	Agree Curriculum Meeting Minutes of 2 nd November 2017	<ul style="list-style-type: none"> Agreed by governors and signed by VC. 	
4.	Matters arising from minutes of Curriculum meeting of 2 nd November 2017	<ul style="list-style-type: none"> None. 	
5.	Spiritual, Moral, Social and Cultural (SMSC) Development	<ul style="list-style-type: none"> There is an increased music profile, including Somerset Music Year 4 ukulele tuition, lunchtime drumming sessions, piano, keyboard, violin, recorder and flute lessons. Some children are now taking grading exams. There is gathering interest in acoustic and electric guitar lessons. The School Choir has been performing in the community. A governor asked re: a St Ben's orchestra; there are no plans to restart this. Some St Ben's involvement in the St John's Church Festival is possible. Football 'Can Do' sessions have taken place at Strode. The netball team have taken part in League matches. St Ben's football team participated in the Glastonbury Youth League. Year 4 Bristol Museum trip to see the Egyptian exhibition as very successful. 	
6.	Achievement Update	<ul style="list-style-type: none"> HT has been preparing the November data with the Maths SL. Pupils are largely on track, and a full data report will be shared at the next Full Governors meeting. Clerk to add to next Full Governors meeting agenda. 	<i>Clerk to add Ach. Update/ November data to next FGB.</i>
7.	School Development Plan, Calendar and Monitoring	<p><u>SDP Monitoring Calendar Questions</u></p> <ul style="list-style-type: none"> HT had previously circulated possible monitoring questions to governors. The Monitoring Calendar is an ongoing working document; HT invited governors to email comments re: monitoring questions. <u>Maths (Mike Derbidge, Gemma Hazlehurst)-</u> HT clarifies re: 'Spider Maths', its association with ELLI and reasoning elements. Launched in September, pupils are doing 	<i>Clerk to add SDP/Full Mon. Calendar to next FGB.</i>

		<p>this each day.</p> <ul style="list-style-type: none"> • <u>Behaviour</u> (Natasha Wardle, Paul Winter- HT spoke re: work on developing pupils' independence in learning. To be launched in January 2018. • <u>Leadership</u>- (Jo Boughen-Hunt, Natasha Wardle [temp])- to be discussed in January 2018. • <u>SEND & Assessment</u>- (Helen Roper, Sue Wootton)- to be launched in January 2018. • <u>English</u>- (Natasha Wardle, Paul Winter)- writing assessment focus; ET Governor to email monitoring questions to Clerk for circulation. To be launched in January 2018. • Dates for governors to meet re: monitoring to be arranged. <p><u>Art Monitoring Report</u></p> <ul style="list-style-type: none"> • It was agreed that this was a very positive report. Governors thanked the Art Monitoring Governor for keeping an overview and positive development of this subject. • Governors discussed the support and recognition for schools through the Arts Mark, along with the financial implications. • More art-based work is planned, including InspirEd and a Red Brick Building exhibition. 	<p><i>ET Gov. to email English Mon. Questions to Clerk for circ. to govs.</i></p>
8.	<p>Policies</p> <ul style="list-style-type: none"> • Collective Worship • Physical Intervention and Restraint • Recording & Use of Images • Safeguarding Children • Safeguarding & Computing 	<ul style="list-style-type: none"> • Governors were informed that the policies were approved and signed by the delegated governors/HT. 	
9.	<p>Governor Training</p> <ul style="list-style-type: none"> • Exclusions & Exclusion Panels 	<ul style="list-style-type: none"> • 2 governors have attended; the training had proved very informative. • The course strongly recommended that any governor involved in an Exclusion Panel should do this training, including clerks. Governors were encouraged to sign up for the next course. • St Ben's has received praise from the Mendip Inclusion Project for its work during the transfer process of Year 2 pupils to Year 3. • Walton Primary School has been contacted re: possibility of collaborating Exclusion Panel expertise within tight time frames. • A governor highlighted the importance of ensuring correct procedure to avoid process prejudice. Governors were reminded that Governing Boards need to get this right, as well as Headteachers. 	
10.	Website	<ul style="list-style-type: none"> • Website hits are at normal levels. • Updates, including photos, are happening as usual. • A fresh pair of teacher/governor eyes might be useful in identifying possible improvements. • Governors thanked the Website Governor for all his hard work. 	
11	Meeting Review	<ul style="list-style-type: none"> • It was agreed that the introduction of timings for agenda items had been helpful for more efficient discussion time. • The change in process re: policies approval delegation is working. 	

		<ul style="list-style-type: none"> The Governor Exclusions and Exclusion Panel Training feedback was very useful. Exclusion Panel collaboration will be good. It was helpful to have clarity re: Monitoring roles and criteria. 	
12.	Any other urgent business	<ul style="list-style-type: none"> None. 	
13.	Date and time of next meetings	FGB- Tuesday 16th January 2018 at 5:30 pm. Finance- Tuesday 13th March 2018 at 5:30 pm. Curriculum- Tuesday 13th March 2018 at 6:30 pm.	

The meeting closed at 6:15 pm.