

St Benedict's C of E VA Junior School, Glastonbury

Minutes of the Curriculum Meeting

Held on Tuesday 11th July in Leopard Classroom

Present: Jo Boughen-Hunt (Chair), Steve Gumm (Headteacher- HT), Mellie Leggett (Elected Parent- EP Governor), Piers Ranger (Elected Teacher- ET Governor), Natasha Wardle (Foundation Parent- FP Governor), Paul Winter (Diocese Education- DE Governor), Sue Wootton (PCC Governor).

Also Present: Sarah Hamlet (Clerk).

The meeting started at 6:30pm.

	Agenda Item		Action
1.	Apologies for absence	<ul style="list-style-type: none"> Gemma Hazlehurst, Helen Roper and Sue Thurgood- accepted. Mike Derbidge- received on 12th July 2017. 	
2.	Declaration of Interest in any agenda item	<ul style="list-style-type: none"> None. 	
3.	Agree Curriculum minutes of 16 th May 2017	<ul style="list-style-type: none"> Agreed by governors and signed by Chair. 	
4.	Matters arising from minutes of 16 th May 2017	<p><u>Item 12: - Website photo re-sizing program</u></p> <ul style="list-style-type: none"> The FP Governor confirmed that this has been completed. 	
5.	Spiritual, Moral, Social and Cultural (SMSC) Development	<ul style="list-style-type: none"> <u>Rural Life Museum</u>- Year 3 pupils visited on 12th July; pupils also attended the official opening by the Duke of Gloucester on July 13th. <u>Red Brick Building</u>- there have been 2 exhibitions including pupils' work; one is currently still open. <u>Tate 1 Art/History Project</u>- with pupil involvement. Thanks were expressed to staff, including Jackie Ford and Jo Hopkins for collating and organising the displays. <u>Vivary Park, Taunton</u>- Year 6 pupils visited on 27th June. <u>Wells Cathedral Leavers' Day</u>- Year pupils attended various workshops on 7th July. <u>Sports Days</u>- Year 5 ran the Lower School activities on 7th July, whilst Year 6 organised a St John's Year 2 event today (11th July). <u>Tranquillity Garden</u>- Snobs Timber have kindly agreed to supply resources. The Town Council have donated £50 for plants; local gardeners have donated plants. A member of the local community has joined the pupils' after school Gardening Club. <u>The Two Steves (authors)</u>- worked with pupils in workshops on 20th June. <u>School Productions</u>- Ocean World will take place on 20th July (afternoon and evening). The Year 6 Leaver's Production- Yee Hah! Will take place on 21st July. <u>ELLI Award Trip</u>- pupils spent the day at a Forest School Centre on 11th July. HT remarked on different year groups working collaboratively. Pupils were praised by the organisers for their attitude and behaviour. <u>Year 6 Leavers Swimming at Greenback Pool</u>- took place in the evening of 12th July. <u>Year 6 Leavers Assembly at 2pm</u>- HT invited governors to attend. 	

		<ul style="list-style-type: none"> • <u>Bishop's Palace, Wells</u>- visit by Year 5 pupils on 14th July. • <u>Whole School Pilgrimage to Glastonbury Tor</u>- took place on June 22nd. • <u>School Prospectus</u>- Nicola Carter (parent and illustrator) has created a new folder for this; a 'mini-version' is almost ready. 	
6.	Ofsted Development Points	<ul style="list-style-type: none"> • HT and the Deputy HT have attended a Leadership Development course, covering developing curriculum within the ELLI scheme, to support progression of attainment and give pupils more tools to enable progress. Clerk to add to next Curriculum agenda. 	<i>Clerk to add Ofsted Development Points to next Curriculum. Agenda</i>
7.	Achievement Update	<p><u>SATs</u></p> <ul style="list-style-type: none"> • <u>Maths</u>- 73% (55% last year); above Somerset Average, 2% below National Average. • <u>English (Grammar, Punctuation & Spelling)</u>- 73% (77% last year), above National Average. • <u>Reading</u>- 81% (70% last year), above National Average. • <u>Writing</u>- 88%, above National Average (approx. 72%). • <u>Reading, Writing & Maths combined results</u>- 69%, National Average is 61%. HT remarked that this figure may increase following some result challenges. • Governors expressed thanks to staff running Booster Sessions and to Rachel Rood (RR) (Maths Coordinator) for all her hard work. They added thanks to Jo Hopkins and Jo Murphy for stepping in during RR's maternity leave. • Governors commented on the huge achievements by Year 6 pupils. There was a discussion re: SATs marking schemes. They agreed with the FP Governor' suggestion to host a 'How to Interpret SATs Results' section on the website. • HT informed that it was not possible to put a report together until the next academic year. 	
8.	TES Questions	<ul style="list-style-type: none"> • Chair referred to links circulated by the FGB Vice Chair (VC) and encouraged governors to read these documents. • Governors discussed the recent joint St Ben's and St John's Governors' meeting re: MAT possibilities. HT highlighted importance of investigating these thoroughly. Governors agreed that it was vital to make decisions in St Ben's best interests. • Clerk to add 'Academisation' to FGB and Curriculum agendas as a standing item. 	<i>Clerk to add Academisation to future FGB & Curric. Mtgs.</i>
9.	Safeguarding Audit	<ul style="list-style-type: none"> • This annual process has been re-opened and will be completed by HT and FGB VC. • Clerk to email FGB VC re: safeguarding training link for circulation to all governors. • Governors discussed at length the risk assessment and safety of pupils on some trips e.g. to London. It was agreed to canvass staff, then parents' views re: future trips. 	<i>Clerk to email FGB VC re: SG link.</i>
10.	School Development Plan (SDP)	<ul style="list-style-type: none"> • HT reported there has been a successful completion of the current SDP and is in the 	

		process of setting one up for next year.	
11.	Governors' SDP Monitoring	<p><u>Special Needs Interventions 2016/17</u> FGB Chair handed out copies of the report.</p> <p><u>Maths Intervention</u></p> <ul style="list-style-type: none"> High priority; use of 123 Maths computer program has proved effective. Pupils have enjoyed the computer interaction, gaining confidence and independence. <p><u>English Intervention</u></p> <ul style="list-style-type: none"> 5 main approaches- regular reading to an adult, focus on phonics, Read Write Inc, Accelerated/Accelerwrite and Individualised Literacy Intervention. <p><u>TA Impact on pupil progress through interventions</u></p> <ul style="list-style-type: none"> Each TA is producing a Case Study of a pupil they have worked with closely. This includes self-evaluating the impact with figures, independence, positive attitude and productivity. <p>The SENDCo has highlighted difficulties in combining the role with that of a class teacher. At present, she has 1 release day a week. FGB Chair suggested a possibility of sharing a SENDCo role with St John's in the future. Governors agreed there were financial implications to consider</p> <ul style="list-style-type: none"> Governors discussed the importance of monitoring and supporting Amelia Kirby, the new SENDCo and Year 4 teacher (due to take up post in September). HT spoke re: pupils with Emotional and Mental Health Needs, and the importance of Nurture Provision. The ET Governor informed re: potential teacher trainee in school this week. 	
12.	<p>Policies</p> <ul style="list-style-type: none"> Acceptable Use of Internet & Email Admissions Arrangements 2018/19 Behaviour Fair Access Protocol PSHE & Citizenship 	<p><u>Acceptable Use of Internet & Email</u></p> <ul style="list-style-type: none"> Approved by governors and signed by HT. <p><u>Admissions Arrangements 2018/19</u></p> <ul style="list-style-type: none"> HT requested that Clerk contact County Admissions re: addition of bullet point covering the situation of a VA School capacity to admit High Needs pupils. <p><u>Behaviour</u></p> <ul style="list-style-type: none"> Approved by governors and signed by FGB Chair. <p><u>Fair Access Protocol</u></p> <ul style="list-style-type: none"> Governors agreed to defer discussion and approval of this to the next Curriculum meeting. Clerk to add to next Curriculum agenda. <p><u>PSHE & Citizenship</u></p> <ul style="list-style-type: none"> Approved by governors and signed by FGB Chair. 	<p><i>Clerk to contact County Admissions.</i></p> <p><i>Clerk to add Fair Access Protocol to next Curric. Agenda.</i></p>
13.	Governor Training	<ul style="list-style-type: none"> None has taken place since the last meeting. 	
14.	Website	<ul style="list-style-type: none"> Clerk informed that she has not received an update since the last FGB meeting. 	
15.	Any other urgent business	<ul style="list-style-type: none"> None. 	
16.	Date and time of next meeting	<ul style="list-style-type: none"> FGB Voting - Thursday 21st September at 6:30pm. (please note new date) 	

The meeting closed at 7:32pm.