

St Benedict's C. of E. VA Junior School

Benedict Street, Glastonbury, Somerset, BA6 9EX

Tel: 01458 831811, Fax: 01458 832261

Email: sch.164@educ.somerset.gov.uk

Headteacher: Mr S. Gumm

Dream, Believe, Achieve.



All the information you give will help us to make your child's admission go smoothly. The information will be treated **IN CONFIDENCE**. You have a right (under the Data Protection Act 1998) to examine facts held about you or your child on computer. If you need help in filling out any parts of this form then we will be happy to help.

Please complete all the shaded areas as fully as possible.

Where a Yes/No answer is required please tick the correct answer like this:

Yes

No

See explanatory notes for further information – on separate sheet

STUDENT INFORMATION

Legal Surname:		Legal Forename:	
Preferred Surname: (if different)		Middle Name(s):	
		Preferred Forename:	
Gender: Male(M)Female(F)	Date of Birth:	Admission Date:	
Names of brothers and/or sisters; Dates of births; Present Schools:	Name:	DoB:	School:
	Name:	DoB:	School:
	Name:	DoB:	School:

PARENTAL/GUARDIAN INFORMATION

1st Parent/Guardian

Full Name:	Mr/Mrs/Ms/Ms		
Full Home Address: (inc Post Code)			
E Mail Address: (Please write clearly)			
Home Telephone No:		Mobile Phone No:	
Work Telephone No:		Work Place:	
Relationship to student: i.e. parent, step-parent, foster parent		Legal Parental Responsibility (Please tick) If no; date of Court order	Yes <input type="checkbox"/> No <input type="checkbox"/> -----
Does the student live at the above address?	Yes <input type="checkbox"/>	Are you the 1 st or 2 nd emergency contact for this student?	
	No <input type="checkbox"/>	1 <input type="checkbox"/> 2 <input type="checkbox"/>	

2nd Parent/Guardian

Full Name:	Mr/Mrs/Ms/Miss		
Full Home Address: (ONLY IF DIFFERENT FROM ABOVE)			
Does the student live at this address?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Contact Priority	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> or do not contact <input type="checkbox"/>
Home Telephone No:		Mobile Phone No:	
Work Telephone No:		Work Place:	
Parental Responsibility: (Please tick)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Relationship to Pupil (e.g. Parent, Step-Parent, etc)	
If at a different address do you wish to receive Pupil Correspondence? <input type="checkbox"/>			Copy of Pupil Report ? <input type="checkbox"/>

IS YOUR CHILD FOSTERED	<input type="checkbox"/> YES <input type="checkbox"/> NO	DATE FOSTERED -----
IS YOUR CHILD ADOPTED	<input type="checkbox"/> YES <input type="checkbox"/> NO	DATE ADOPTED -----
IS YOUR CHILD IN CARE	<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS YOUR CHILD A YOUNG CARER	<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS YOUR CHILD ON A CHILD PROTECTION PLAN	<input type="checkbox"/> YES <input type="checkbox"/> NO	
DISABILITIES	<input type="checkbox"/> YES <input type="checkbox"/> NO	

If you would like to discuss any of the issues above in confidence, please don't hesitate to make an appointment with Mr Steve Gumm.

ALTERNATIVE EMERGENCY CONTACTS other family or friends we can contact in an emergency if parents/guardians are unavailable)

Name of Contact:	Mr/Mrs/Ms/Miss		
Home Address:			
Home Telephone:		Mobile Phone:	
Work Telephone:		Work Place:	
Contact Type e.g. Family Member, Relative, Childminder, Friend		Contact Priority:	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/>

Name of Contact:	Mr/Mrs/Ms/Miss		
Home Address:			
Home Telephone:		Mobile Phone:	
Work Telephone:		Work Place:	
Contact Type e.g. Family Member, Relative, Childminder, Friend		Contact Priority:	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/>

BACKGROUND INFORMATION The following information is required to enable the school to make national returns to the department for Education and Employment.

MEDICAL INFORMATION

Medical Practice - Name and Address:	
Telephone No:	
Please give details of any medical conditions and/or disabilities, including any allergies. If necessary, continue on a separate sheet:	
Please state any reason why your child may have difficulty taking part in Physical Education:	

CULTURAL INFORMATION see explanatory notes.

Ethnicity (see notes)	First Language (i.e. language spoken at home during early years)	Home Language:	Is English an additional language? Yes <input type="checkbox"/> No <input type="checkbox"/>
Religion:	Traveller Status: Yes <input type="checkbox"/> No <input type="checkbox"/>	Parents in Armed Services:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Free School Meals

If your child is entitled to Free School Meals or you think you may be eligible, please contact the school or contact Somerset County Council by email: coredatateam@somerset.gov.uk

Mode of Travel (Please tick **one** box):

Walk Car Share Car/Van Cycle Dedicated School Bus Public Bus Service Taxi Other

Previous School Information – see explanatory notes.

Please enter the name and address of the last school attended by your child.

Name of Previous School			
Date of Admission:		Date of Leaving:	
School Address:			
Telephone No:			

COURT ORDERS – see explanatory notes.

Do any of the following relate to your child? Please tick and comment where appropriate.

Please tick		Comment
Parental Responsibility		
Residence Order		
Contact Order		
Specific Issues Order		
Prohibited Steps Order		
Education Supervision Order		
Supervision Order		
Interim Care Order		
Care Order		
Other		
Is your child on the Child Protection Register		
Please add further information we should be made aware of and please inform us of any changes		

LEARNING SUPPORT

In order to plan for your child's education, it would help us to know if your child has had involvement/or is currently involved with any of the following:

Please tick where appropriate		Name of Professional & Reason for involvement
SEN Support Teacher		
Educational Psychologist		
Stage Assessment		
Is your Child subject of a statement?		
Audio metrician		
Behaviour Support Service		
Speech & Language Therapist		
Occupational Therapist		
Physiotherapist		
Child & Family Therapy Service		
Has your child ever been excluded from school?		
Any further comments you may like to add:		

DATA CONSENT:

We may sometimes wish to take photographs or video of children within the school or on external trips, either for our own records or for inclusion in our promotional material such as the prospectus or on our website. St Benedict's School may invite an external photographer each year to take official photographs and they may also invite the media to take photographs for publication. To comply with the Data Protection Act 1998, we need to ask your consent before the school or the media record any images of your child. Please answer the questions below and then sign and date below to give consent.

Further details on data are available from the office under the heading 'Fair Processing.'

Conditions of use: If we take photographs for video or any reason not stated below then we will seek specific consent.

- Images of children will be stored securely.

Please note that St Benedict's School has no control over the way images are treated by the media or whether these images are kept securely by the media once they have left the premises.

- We will not include any home numbers or contact details in our publications.
- We will only use images of children who are suitably dressed to avoid any misuse.
- We may use images of a whole class with a general label, where individual children are not identified.

Please tick	Yes	or	No
Are you happy for your child's image to appear in the media with their name in newspaper or external website?			
May we use your child's moving or still image on our website, brochure, welcome pack or St Benedict's school newsletter?			
May we record your child's image on video or web cam for St Benedict's school productions and the St Benedict's school website?			

I understand that this decision will remain unchanged on my child's records unless I inform the school in writing

I have read and give permission for all of the above.

Signed (Parent/Carer)

Explanatory Notes

Student Information – please complete in full

Brothers and/or sister details;

Following The Children Act 1989

Married or divorced natural parents automatically have parental responsibility.

Natural mother automatically has parental responsibility.

Adoptive parents automatically have parental responsibility (and one effect of an Adoptive order is to extinguish previous parental responsibility). Step-parents **do not** automatically acquire parental responsibility by marriage to the child's natural mother or father.

The following may acquire parental responsibility;

Natural father

Natural father by Court Order

The Local Authority through a Care Order.

Guardians (but only if parents have died)

The school should make reasonable enquiries of the parent (or other person) with whom the child is living – to ascertain who has parental responsibility.

The school should then write to all those who have parental responsibility, asking them to let schools know if they wish to be informed about the child's progress and receive invitations to school events, e.g. swimming galas, sports days, open days/evenings etc.

Where an Order is in force following a divorce in relation to the custody of children which pre-dates the Children Act 1989 the school registering a child will not normally be permitted to change the surname of the child on the register or to otherwise register the child's surname without either (a) the consent of the both parents or (b) an order of the Court. If divorce proceedings started **since** the Children Act 1989 came into force on 14 October 1991 although there will less often be an order, if a Residence Order is made a child cannot be known by a new surname except with either the written consent of every person who has parental responsibility of the child or with the Court's permission.

People to contact in an Emergency

We cannot stress enough the importance of this section and would ask you to give as many local emergency contacts as possible. There is space for 4 contacts.

Medical Information

Please complete in full, continuing on a separate sheet if necessary

Personal and Cultural Information – Ethnicity: - required for DfES statistics.

Description	Description
Any Other Asian Background	Any Other Ethic Group
Black Caribbean	Bangladeshi
Any Other Black Background	Black African
Chinese	Indian
Any Other Mixed Background	Pakistani
White and Asian	
White and Black African	
White and Black Caribbean	
White - British	

White – Irish	
Any Other White Background	
Gypsy / Roma	Traveller of Irish Heritage

Religion – required for DfES statistics. Please choose from the following:

Buddhist	Christian	Hindu
Jewish	Muslim	No Religion
Other Religion	Sikh	

Family Members currently serving in the Armed Forces – Is either Parent currently serving in the Armed Forces?

Does your Child Require?

Free School Meals

Your child will be entitled to free school meals if you are currently in receipt of any of the following:

- Income Support (IS)
- Income Based Jobseekers Allowance (IBJSA)
- Employment and Support Allowance – Income Related (ESA-IR)
- Guaranteed Element of State Pension Credit
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit – **provided they are not entitled to Working Tax Credit and have an annual joint income (as assessed by Her Majesty’s Revenue and Customs) that as of 6th April 2010 does not exceed £16.190**

The School can advise on how to apply for free school meals.

Is your child *entitled* to Free School Meals?

School funding is based on free school meal statistics so it is very important that you complete this section even if you do not wish your child to receive a free school meal. Please contact Mrs Neale in the school reception if you think you may be eligible.

Transport

Free transport may be available for your child if;

- He/she is between 8 and 16 years and the school he/she attends is more than 3 miles away.
- The School can provide an application form

Previous School Information – Please complete in full

Court Orders

Please complete where appropriate

Special Educational Needs

Please complete where appropriate.

Data Consent form

Ethnicity – required for DfES statistics